

A.M. RUTTY
ESTATE AGENTS

NOTICE TO VACATE PREMISES

Tenant name/s:

Property:

Phone no: (H) _____ (M) _____

Email:

Forwarding address:

Bank details for Bond Refund

Account name:

BSB:

Account number:

STANDARD VACATE

I/we hereby give notice that I/we intend to vacate the above-named premises on
and understand that rent will be payable until the keys are returned to our office.

Tenant/s signature Date

BREAK LEASE

I/we hereby give notice of my/our intention to break the lease on the above-named premises
on I/we acknowledge that that I/we will be responsible for all break lease costs and
fees associated with doing so.

Tenant/s signature Date

NOTICE PERIOD REQUIRED:

At the end of the fixed term

If you want to end your tenancy when the fixed term period of the agreement is due to run out, you will need to give at least **14 days'** notice. This notice can be given up to and including the last day of the fixed term.

After the fixed term

If you want to end your tenancy after the fixed term has ended (and you have not signed another agreement), you will need to give at least **21 days'** notice. This notice can be given at any time and does not have to line up with the rent payment cycle. You must pay the rent up to and including the day your notice ends and you vacate.

Break lease

Please contact our office as a matter of urgency if you plan on breaking your lease.